

Board Agenda Item
July 13, 2005

PRESENTATION - 1

Natural Resource Management Plan – Annual Update

Heather Melchior from the Resource Management Division will present an overview of the Agency's Natural Resource Management Plan to the Park Authority Board, reviewing FY05 accomplishments and implementation plans for FY06.

ENCLOSED DOCUMENT:

None

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Cindy Messinger, Director, Resource Management Division

Michael Rierson, Resource Stewardship Branch Manager

Heather Melchior, Manager, Natural Resource Management and Protection
Section

ADMINISTRATIVE - 1

Approval - Request for Land Dedication for RZ/FDP 2005-SU-013, Kensington Manor (Sully District)

ISSUE:

Approval of staff comments requesting approximately four acres of dedication to FCPA for a new Local Park as part of the Kensington Manor/Renaissance Holdings rezoning application (RZ/FDP 2005-SU-013). The site is located north of Lee Jackson Memorial Highway (Route 50), south of Fairfax County Parkway and west of Rugby Road, in the Sully District (Tax Map 45-2((1))1, 1A; See Attachment 1).

RECOMMENDATION:

The Park Authority Director recommends Park Authority Board approval of the following summary comments regarding RZ 2005-SU-013, Kensington Manor/Renaissance Holdings:

The Park Authority requests that the Applicant develop and dedicate a minimum of four acres to FCPA for a new Local Park (See Attachment 2).

(This item was reviewed by the Planning and Development Committee on July 6, 2005 and approved for submission to the Park Authority Board).

TIMING:

Board action is requested on July 13, 2005, because the Planning Commission is expected to act on this rezoning in the fall of 2005.

BACKGROUND:

Recent and planned residential developments in the area bounded by Fairfax County Parkway to the north and east, Route 50 to the south, and the golf course/country club to the west contribute to a population of over 2,100 residents in an area that has no easy pedestrian access to public parks. The rezoning applicant proposes replacing an

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existing private driving range of 30.56 acres with 122 single family dwelling adding approximately 323 new residents to this area (Attachment 3). Fairfax County Parkway and Route 50 present significant pedestrian barriers and citizens currently must travel by car one to three miles for a local public park experience (at either Fair Ridge or Poplar Tree Parks; See Attachment 4). By providing a new park in this location, citizens will be able to walk rather than drive to a Local Park.

FISCAL IMPACT:

The site would be managed as a Local Park. This type of park requires regular maintenance similar to other Local Parks approximately four acres in size.

ENCLOSED DOCUMENTS:

Attachment 1: Kensington Manor Development Vicinity Map dated 06/22/05

Attachment 2: Kensington Manor Development Requested Park Dedication dated 06/22/05

Attachment 3: Kensington Manor Development Context Map dated 06/22/05

Attachment 4: Kensington Manor Development Proximity to Local Parks dated 06/22/05

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Lynn S. Tadlock, Director, Planning and Development Division

Kirk Holley, Manager, Planning and Land Management Branch

Irish Grandfield, Senior Planner, Planning and Land Management Branch

Sherry Frear, Landscape Architect, Planning and Land Management Branch

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ADMINISTRATION - 2

Adoption of Minutes – June 22, 2005 Park Authority Board Meeting

ISSUE:

Approval of the minutes of the June 22, 2005 Park Authority Board meeting.

RECOMMENDATION:

The Park Authority Director recommends approval of the minutes of the June 22, 2005 Park Authority Board meeting.

TIMING:

Board action is requested on July 13, 2005.

FISCAL IMPACT:

None

ENCLOSED DOCUMENT:

Attachment 1: Minutes of the June 22, 2005 Park Authority Board Meeting

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Nancy L. Brumit, Administrative Assistant

ACTION - 1

Approval - Night Riding Pilot Program Report and Recommendation (Braddock District)

ISSUE:

Acceptance of the night riding pilot program report and authorization to establish a permanent program.

RECOMMENDATION:

The Park Authority Director recommends the Park Authority Board accept the report of night riding pilot program and approve the program at Wakefield Park on a permanent basis. **(This item was reviewed by the Park Services Committee on July 6, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Approval is requested on July 13, 2005 in order to permit riding to continue in a controlled environment as the pilot program time period expires.

BACKGROUND:

Although night riding is a popular and accepted recreational activity, nationally there is little written policy on the subject. The night riding project team researched what was being done locally and nationally, held shareholder meetings with the mountain bike community and civic leaders and involved a diverse work team that incorporated Resource Management, Lake Front Parks, Park Operations, Development & Planning, and Park Services. The result of this effort was the development of a successful pilot program which is now used by the International Mountain Bike Association (IMBA) as a national model.

Night riding had been occurring at Wakefield Park and Lake Accotink Park as an advertised, organized ride of the Mid-Atlantic Off-Road Enthusiast (MORE) for approximately eleven years. It is unknown how many other independent night riders use these two parks but staff estimates the number of users is equal to or greater than the organized rides.

Although staff at the Wakefield and Lake Accotink Parks had been aware the activity occurred, neither park had viewed it as a problem. There have been few reported problems with night riding over the years. Instead, staff felt that activity in the parks served as a deterrent to crime and other illegal activities.

In the summer of 2004 staff were challenged to develop a night riding policy and address the park regulation that parks close at dark. Staff developed the policy (see attached) and implemented it in October 2004. The pilot officially ended May 31, 2005.

Night riding was allowed on all Wakefield Park designated trails. These trails were defined in the 1999 trails plan and are marked with either a yellow, blue, or orange blazing on brown carsonite post. Night riding was allowed on Monday, Tuesday, and Thursday nights from dusk until 10:30 p.m. Appropriate signage was posted regarding the pilot program and the affected evenings. All vehicles were required to be off park grounds by the posted 11:00 p.m. closing of lighted facilities. Night riding activities were monitored by the expansion of our existing Park Monitor Program. A bike patrol staffed by MORE volunteers, monitored night riding activities and reported to FCPA or FCPD when necessary.

Evaluation Report

The program was evaluated on six criteria: the number of park users benefiting from the program, responses from the night riding participants on the experience of the ride, review of accidents/incidents, review of complaints regarding the program, review of how complaints were handled by staff and the bike patrol and a review of the trail impact.

1. The number of park users benefiting from the program:

To date, more than 600 participants have been recorded. This number is based on estimates from the trail monitors observations and is probably a low estimate.

2. Responses from the night riding participants on the experience of the ride. Summary of Night Riding Questionnaire and Written Comments:

(the survey was only given to night riding participants, however, it is important to highlight that there were no complaints received from other trail/park users during the pilot period).

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1. Total Survey Response 40

Rider Skill Level of respondents 16 Expert 23 Intermediate 1 Beginner

Questions 2 – 8 were on a 1-10 scale with 1 being not satisfied and 10 being completely satisfied:

2. Quality/Enjoyment of the riding experience	avg. rating	9.4
3. Suitability of Wakefield's trails for night riding	avg. rating	9.5
4. Having trails that are long enough to keep my interest	avg. rating	7.7
5. Having trails that are challenging enough to keep my interest	avg. rating	8.0
6. Overall safety of the night riding program	avg. rating	9.7
7. Your overall satisfaction with the night riding program	avg. rating	9.1
8. Are you likely to continue participation	100% rated this very likely	
Are you likely to recommend the program to others	100 % rated this very likely?	

Questions 9 – 13 were on a yes/no scale with space provided for comments (summarized below):

9. Did the Wakefield night riding program meet your needs	Yes	88%
10. In your view does night riding impact wildlife in the park	No	90%
11. Have you heard any complaints about the night riding program	No	92%
12. Did you see any accidents or other incidents during night riding	No	92%
13. Did you experience any problem encounters with other trail users	No	95%

Narrative Comments

- Comments that more trails are needed:
 - Expand to Accotink (25%)
 - Not enough trails (26%)
- Comments were made that more opportunity to night ride is warranted:
 - More Nights/all weeknights (20%)
 - Open later at night (8%)
 - One comment for night rides on weekends
- A few comments to increase the variety and difficulty of the trails for greater enjoyment:
 - Two comments Rock Gardens / More trail improvement like the new trails
- Problem encounters:
 - A couple of comments were made regarding encounters with dogs off leash and their owners (a violation of park rules).

Other comments:

Night riding provides improved security for the park
Several comments were made expressing appreciation for the great trails within the park and the cooperation of the park personnel

3. Review of Accidents/Incidents:

No incidents/ accidents have been reported by the trail monitors during night riding events.

4. Review any complaints received during the program.

None reported

5. Review how complaints were handled by staff and the bike patrol

None reported

6. Review of trail impact.

Staff reports that the trails may have actually improved under the existing night riding program. Since data from the previous years are not available to permit direct comparison staff can only go by observation. However, the following observations may account as to why staff notices improvement:

- Night riding that was once a seven day a week occurrence, was limited to three days per week.
- The trail monitors cancel rides if the trails are wet, a condition that damages the trails.
- Trail monitors had the opportunity to denote maintenance problems in their evening reports. This allowed volunteers and/or staff to quickly react to these situations before they caused trail degradation (and possible environmental damage). For example, when a tree falls blocking the trail staff and/or volunteers can quickly clear the trail before riders create a new trail around this obstruction.

Summary

The project team considers Wakefield Park unique. It has a high level of activity resulting from the ball fields, the skate park, the lighted tennis courts and the influence from 495, Braddock Road and Little River Turnpike. Wildlife in the park has already had to make adjustments and night riding appears to have little additional effect. There has been substantial benefit to the park with the trail monitor program and the results from the survey show that we are meeting the needs of this user group.

Recommendation

The project team, which includes staff from Resource Management, Park Operations, Park Services, Lake Front Parks, and Planning & Development, recommends that the night riding program at Wakefield Park continue in its current format through a formal agreement with MORE. This agreement would be valid for one year, requiring annual review and renewal.

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This action is not intended to set a precedent for other Park Authority sites. Any and all other requests for authorized night riding programs would require review on a case-by-case basis and approval by the Park Authority Board. The project team recommends that night riding only be considered at other sites that have similar circumstances and activity levels of Wakefield Park.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

None

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Charles Bittenbring, Director, Park Services Division

Cindy Messinger, Director, Resource Management Division

Barbara Nugent, Manager, Leisure and Wellness Branch

Bill Hellwig, Manager, Audrey Moore RECenter

Richard Maple, Manager, Area 2, Park Operations

Charles Smith, Natural Resources Specialist, Resource Management Division

John Rutherford, Heritage Resource Specialist, Resource Management Division

Jenny Pate, Trails Coordinator, Planning and Development Division

ACTION - 2

Approval - Joint Resolution by the Fairfax County Park Authority and the Northern Virginia Regional Park Authority (NVRPA) to oppose Comprehensive Plan Alignment as proposed in the Tri-County Parkway Draft Environmental Impact Statement (DEIS) (Sully District)

ISSUE:

Approval of a Joint Resolution with the Northern Virginia Regional Park Authority to oppose the Comprehensive Plan Alignment of the Tri-County Parkway which bisects parkland owned by County and Regional Park Authorities, and has significantly greater impacts to the County's natural, cultural and financial resources than other proposed alternatives.

RECOMMENDATION:

The Park Authority Director recommends adoption of the Joint Resolution with the Northern Virginia Regional Park Authority to oppose the Comprehensive Plan Alignment of the Tri-County Parkway which bisects parkland owned by County and Regional Park Authorities, and has significantly greater impacts to the County's natural, cultural and financial resources than other proposed alternatives. **(This item was reviewed by the Planning and Development Committee on July 6, 2005 and approved for submission to the Park Authority Board).**

TIMING:

Approval is requested on July 13, 2005, prior to Board of Supervisors consideration of the Tri-County Parkway that is tentatively scheduled for July 25, 2005.

BACKGROUND:

Following a joint meeting between the Fairfax County Park Authority and the NVRPA on June 10, 2005 to discuss mutual issues and opportunities, it was agreed that both organizations need to remain diligent in stating positions opposing the Tri-County Parkway proposed Comprehensive Plan Alignment through Bull Run Regional Park and Sully Woodlands.

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A strategy plan to accomplish this was drafted and is attached (Attachment 1). This document contains background information on the study, a summary of its impacts, the respective stated positions of each park agency, a statement of common objectives, the study schedule, an action plan chart and talking points. Also attached is a map of the proposed alignment alternatives (Attachment 2) and a summary of impacts matrix for each alternative (Attachment 3).

Both agencies have submitted separate comments to the Virginia Department of Transportation expressing opposition to the Comprehensive Plan Alignment and commenting on the technical details in the DEIS. In a letter dated May 23, 2005 from Michael Kane to Virginia Department of Transportation (VDOT) that included 11 pages of agency comments on the DEIS, the Fairfax County Park Authority's position is stated:

“As a public agency entrusted with the protection of natural and cultural resources in Fairfax County, we are opposed to alignments where the natural and environmental impacts are unknown or where the known impacts are extensive and/or cannot be adequately mitigated.”

These comments were forwarded to Board of Supervisors Chairman Connolly from Park Authority Board Chairman Strickland on June 9, 2005 in advance of a meeting tentatively scheduled between them for mid-July.

In a letter to Chairman Connolly, the NVRPA Chairman, Bill Dickinson, stated the following:

“(1) It is our understanding the Board of Supervisors may take a position on a preferred Tri-County Parkway alignment in the next few months. We strongly encourage you to support an alternative that does not pass through Bull Run Regional Park.”

The following are common objectives for Fairfax County Park Authority and NVRPA:

- Publicly express joint opposition to the Comprehensive Plan Alignment of the Tri-County Parkway and provide information on the impacts to County and Regional Parkland.
- Urge the Board of Supervisors to reconsider the Tri-County Parkway alignment in future revisions to the Fairfax County Comprehensive Plan Transportation Plan.
- Urge decision makers to consider other less intrusive and expensive alignments.
- Suggest that improvements to existing transportation corridors and placement of new transportation corridors be in appropriate areas that do not harm natural and cultural resources, public parklands and the County's drinking water source.

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The first action in the Strategy Plan is for both the County and Regional Park Authority Boards to adopt a joint resolution to oppose the Comprehensive Plan Alignment of the Tri-County Parkway. The proposed joint resolution is attached (Attachment 4).

This resolution has been coordinated with Northern Virginia Regional Park Authority staff and will be submitted to their Board for adoption at its July 21, 2005 meeting.

FISCAL IMPACT:

None

ENCLOSED DOCUMENTS:

Attachment 1: Tri-County Parkway Study – Strategy Plan for Actions by Fairfax County

Attachment 2: Park Authority and Northern Virginia Regional Park Authority
Proposed Tri-County Parkway Study Area Candidate Build
Alternatives Map

Attachment 3: Summary of Impacts (Matrix for the Tri-County Parkway Build
Alternatives)

Attachment 4: Joint Resolution of Fairfax County Park Authority and Northern
Virginia Regional Park Authority Opposing the Tri-County
Parkway Proposed Comprehensive Plan Alignment

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Lynn S. Tadlock, Director, Planning and Development Division

Cindy Messinger, Director, Resource Management Division

Kirk Holley, Manager, Park Planning Branch

Sandy Stallman, Long Range Planner, Park Planning Branch

ACTION - 3

Approval - Resolution Supporting the Laurel Hill Equestrian Center Partnership
(Mount Vernon District)

ISSUE:

Approval of a Resolution to support cooperative actions by the Fairfax County Park Authority, the Fairfax County Park Foundation, Inc., and Fairfax4Horses to develop equestrian facilities, trails and programs at Laurel Hill Park.

RECOMMENDATION:

The Park Authority Director recommends approval of the Resolution supporting the Laurel Hill Equestrian Center Partnership **(This item was reviewed by the Planning and Development Committee on July 6, 2005 and approved for submission to the Park Authority Board).**

TIMING:

Board action is requested on July 13, 2005 to advance the planning activities.

BACKGROUND:

Fairfax4Horses (F4H) is a not-for-profit volunteer corporation dedicated to increasing the opportunities for public enjoyment of horses and equestrian-related activities through a county-sponsored riding lesson program; to finding a permanent home for therapeutic riding organizations within Fairfax County; to the continued development and maintenance of the county's system of equestrian trails; and to the development of an educational outreach program to promote knowledge and curiosity about horses. The F4H Corporation also desires to conduct fundraising activities in support of the development of equestrian programs and facilities at Laurel Hill Park.

To facilitate these activities, F4H desires to coordinate its fundraising activities with the Fairfax County Park Foundation, Inc., and to provide advice and assistance, as requested, to the Fairfax County Park Authority. F4H was incorporated in the Commonwealth of Virginia on September 2, 2004; adopted its By-Laws on September 13, 2004; and was accepted by the Internal Revenue Service as a 501 (c) 3 tax exempt corporation on March 21, 2005 with an effective date of exemption of September 2, 2004.

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During these incorporation activities, F4H met with numerous equestrian facility operators, including the centers in Montgomery County, to research the issues and finances associated with construction and operation of these facilities. With this information, the corporation decided to support a partnership role with the Park agencies, rather than seeking an entrepreneurial relationship. This partnership role could include conducting fundraising activities to obtain financial support for the design and construction of the Laurel Hill Equestrian Center, and pursuing grant opportunities from federal, state and local governments, as well as securing private philanthropic funding, to support the development of the Center. It should be noted that F4H was a strong supporter of the 2004 Park Bond Program and also supported the increase of the Bond amount from \$50 to \$65 million.

FISCAL IMPACT:

The amount of \$4 million from the 2004 Bond Referendum has been allocated to support development of park facilities at Laurel Hill. One million of that total is earmarked for completion of the Laurel Hill Greenway Trail. The balance of \$3 million was designated for Community Park development of "Youth Center, Athletic Fields, and Equestrian Facilities." No sub-allocations have been made at this time.

ENCLOSED DOCUMENTS:

Attachment 1: Resolution

Attachment 2: Letter from Michael A. Kane, Director to Kevin O'Connor,
Fairfax4Horses, Inc. dated July 14, 2005

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Robert J. Brennan, Executive Director, Fairfax County Park Foundation, Inc.

Lynn Tadlock, Director, Planning and Development Division

Charles Bittenbring, Director, Park Services Division

Brian Daly, Director, Park Operations Division

Kelly Davis, Special Projects Branch

Bob Betsold, Special Projects Branch

ACTION - 4

Approval - Completion of Athletic Field Improvements at Hooes Road Park (Lee District)

ISSUE:

Approval to complete corrective work on the athletic fields and perform additional work on the 90-ft. diamond field at Hooes Road Park in an amount not-to-exceed \$445,000.

RECOMMENDATION:

The Park Authority Director recommends approval to complete corrective work on the athletic fields and perform additional work on the 90-ft. diamond field at Hooes Road Park in an amount not-to-exceed \$445,000. **(This item was reviewed by the Planning and Development Committee on July 6, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005 to maintain the project schedule.

BACKGROUND:

On June 25, 2003 the Park Authority Board approved a Memorandum of Agreement with Springfield Youth Club (SYC) and Springfield Babe Ruth League (SBRL) for supplemental funding to provide athletic field improvements at Hooes Road Park. The Park Authority Board also approved a contract award to McLean Irrigation in the amount of \$687,220 for construction of athletic field improvements at Hooes Road Park. The contract scope of work included the following items:

- Construct three (3) irrigated rectangular fields (natural turf)
- Finish grade the 90' diamond field and relocate backstop
- Construct the stormwater management facility and related piping
- Install select landscaping and fencing

McLean Irrigation was given 120 days to complete the work with an anticipated completion date of February 2004. As a result of unusually wet weather during the contract period, the completion date was extended to July, 2004. The work appeared to be substantially complete in November 2004. However, this did not reveal many deficiencies that have recently been identified. The current conditions require that actions be taken to correct the deficiencies that are beyond the original scope of work.

Rectangular Field Areas

Staff has determined that a portion of the contractor's work on the 3 rectangular fields does not meet Park Authority standards. Substandard work includes topsoil containing a large amount of stone, site areas not draining adequately due to improper grading, and unstable soil. Therefore, the following action is needed to correct the deficiencies and protect the investment made by the SYC through a donation of \$390,000.

- Remove sod from the 3 rectangular fields and re-use to stabilize green areas outside the fields
- Excavate and screen 6" of topsoil to remove stone and other debris from field, overrun and green space areas
- Place screened topsoil and regrade entire site
- Apply soil amendments
- Install new sod on fields, drainage-ways and steep slope areas
- Install permanent electric service and connect to the irrigation system
- Install water meter and connect to the irrigation system

The estimated cost for this corrective work is \$325,000.

Diamond Field Area

To correct similar deficiencies in the 90' diamond field and protect the investment made by SBRL through a donation in the amount of \$45,000, staff is recommending the following work be performed to correct the deficiencies and perform additional work in order to bring the field to [Park Authority](#) standards:

- Excavate and screen 6" of topsoil to remove stone [and other debris](#)
- Place topsoil and regrade field
- Install new bleacher pad, backstop and fencing for players areas at correct elevations
- Install 4" (compacted) infield mix
- Install new sod on field, drainage-ways and steep slope areas

The estimated cost for this corrective and additional work is \$120,000.

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Based on the estimated cost for the corrective work on the rectangular field areas in the amount of \$325,000 and the corrective and additional work on the diamond field in the amount of \$120,000, the total amount needed to complete this work is \$445,000. Staff anticipates completing the corrective work prior to the end of the current calendar year so the facilities will be available for use in the spring of 2006.

FISCAL IMPACT:

Based on the scope of work, funding in the amount of \$445,000 is necessary to complete corrective work on the rectangular fields and perform additional work on the 90-ft. diamond field at Hooes Road Park. Funds are currently available in the amount of \$23,553 in Project 474198, Athletic Fields in Fund 370, Park Authority Bond Construction; in the amount of \$29,881 in Project 004792, Hooes Road Park and in the amount of \$91,566 in Project 004750, Park Proffers and in the amount of \$300,000 in Project 004534, Park Contingency in Fund 371, Park Capital Improvement Fund for a total of \$445,000 to complete this project.

ENCLOSED DOCUMENT:

Attachment 1: Hooes Road Park Athletic Field Improvements Site Plan

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Brian Daly, Director, Park Operations Division

Lynn S. Tadlock, Director, Planning and Development Division

ACTION -

FY 2005 Carryover Budget Review – Fund 001, General Fund

ISSUE:

Approval of the FY 2005 Carryover for the General Fund, Fund 001.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2005 Budget Carryover for the General Fund, Fund 001, as present by staff. **(This item was reviewed by the Budget Committee on July 13, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005. Submission of the FY 2005 Carryover Review was due to the Department of Management and Budget (DMB) on July 8, 2005.

BACKGROUND:

Carryover is the continuation of financial obligations from the fiscal year ending June 30, 2005 (FY 2005), to the new fiscal year beginning July 1, 2005 (FY 2006). Carryover recognizes current obligations and adjusts the next fiscal year's appropriation accordingly.

The Park Authority is requesting a carryover of two encumbered items to FY 2006. The first encumbrance, requested for Carryover, is \$9,400 for an agency-wide employee survey completed by staff in April 2005. This is a one-time expenditure and the training and feedback component of this project will occur and will be paid in the next fiscal year. The second encumbrance requested for Carryover is \$10,000 to cover increases in audit fees. These expenditures cannot be absorbed in the next fiscal year, and carryover of these encumbrances will increase the FY 2006 budget appropriation so that these costs do not have to be absorbed from the next year's budget.

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Unencumbered carryover, from the remaining General Fund balance, is also requested for \$50,000 for Facilities Management Division charges for space reconfigurations necessary for the Planning and Development Division. The hiring of 9 new professional positions to accomplish the recently approved capital park design and construction associated with the 2004 Park Bond has extensively constrained the floor space in this Division. Currently, these positions have been hired and are working in temporary arrangements. There are no permanent personal work spaces for these 9 staff. An estimate of \$8,000 per systems furniture space gives a total preliminary estimate of approximately \$72,000. The budget for FY 2006 cannot absorb these significant costs which are necessary, thus, carryover of this funding is requested. The excess costs for reconfiguration over the carryover amount will have to be absorbed.

In addition, for FY 2006, funding was allocated for the Community Connections Initiative without any positions. Merit positions are necessary to conduct this program. Requested are 3/3.0 positions to manage the rising community issues of proper park usage, park maintenance, park safety and security. Continuity of trained and experienced personnel is essential to properly manage and conduct this program. Use of limited term positions or contract staff will not allow this program to be successful and make the long-term impact that is required. Funding for this initiative was given without positions for the FY 2006 Adopted Budget Plan.

FISCAL IMPACT

The Fiscal Year 2005 carryover submission requests a carryover of \$19,400 for encumbered items and \$50,000 for an unencumbered item. If approved, the FY 2006 Adopted Budget will increase by \$69,400 from \$24,387,617 to \$24,457,017.

ENCLOSED DOCUMENTS:

Attachment 1: General Fund (001) FY 2005 Carryover Summary

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Miriam C. Morrison, Director, Administration Division
Seema Ajrawat, Fiscal Administrator
Susan Tavallai, Senior Budget Analyst

ACTION - 6

FY 2005 Carryover Budget Review - Fund 170, Park Revenue Fund

ISSUE:

Approval of the FY 2005 Budget Carryover for the Park Revenue Fund Budget, Fund 170.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2005 Budget Carryover for the Park Revenue Fund, Fund 170, as presented by staff. **(This item was reviewed by the Budget Committee on July 13, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005. Submission on the FY 2005 Carryover Review was due to the Department of Management and Budget on July 8, 2005.

BACKGROUND:

The Revenue Fund, with the effect of deferred revenue, reflects Net Revenue of \$424,403 for FY 2005. As part of the Carryover process, requested is a transfer of \$210,000 from the Park Revenue Fund (170) to the Park Capital Improvement Fund (371), leaving the difference of this net revenue to meet the funds reserve requirements.

There are no other issues for Carryover for this fund.

FISCAL IMPACT:

A total of \$210,000 is requested as a transfer as part of Carryover to the Park Capital Improvement Fund (371).

ENCLOSED DOCUMENTS:

Attachment 1: Park Revenue Fund (170) FY 2005 Carryover Summary

Attachment 2: Park Revenue Fund, Fund 170, Fund Statement

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STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Miriam C. Morrison, Director, Administration Division

Seema Ajrawat, Fiscal Administrator

Susan Tavallai, Senior Budget Analyst

ACTION - 7

FY 2005 Carryover Budget Review - Fund 303, County Construction Fund

ISSUE:

Approval of the FY 2005 Budget Carryover for the County Construction Fund, Fund 303.

RECOMMENDATION:

The Park Authority Director recommends approval of the FY 2005 Budget Carryover for the County Construction Fund, Fund 303, as presented by staff. **(This item was reviewed by the Budget Committee on July 13, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005. Submission on the FY 2005 Carryover Review was due to the Department of Management and Budget on July 8, 2005.

BACKGROUND:

There are several Carryover issues for Fund 303. The FY 2006 Adopted Budget included a transfer of \$185,108 from the Department of Recreation and Community Services, for custodial services and indoor gym maintenance. The Park Authority does not conduct this program and a request is made to transfer this funding either to the Fairfax County Public School System, who currently manages this program, or back to the Department of Community and Recreation Services. The Department of Management and Budget has concurred and will move this funding back to Community and Recreation Services for FY 2006.

The FY 2006 Project allocations also need realignment. A budget reallocation is requested for FY 2006 between the following projects with fiscal impact only for the transfer of \$185,108 as noted above:

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FY 06 Current project allocation:

Budget

005006	Park Maintenance at FCPS Athletic Fields	\$720,000
005012	Field Application Fee Enhanced maintenance (includes \$185k)	\$1,407,869

FY 06 Allocation with re-alignment

Budget

005006	Park Maintenance at FCPS Athletic Fields (\$800,000 baseline; \$420,000 school field maintenance; \$241,592 for expanded school field maintenance)	\$1,461,592
005012	Synthetic Turf Field Development (excludes \$185k)	\$481,169

FISCAL IMPACT:

The Fiscal Year 2005 Carryover submission requests \$185,108 to be transferred out of the current Park Authority projects. If approved, this will decrease the FY 2006 Adopted Budget for Fund 303 from \$6,709,353 to \$6,524,245. The re-alignment has no impact to the funding.

ENCLOSED DOCUMENTS:

None

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Miriam C. Morrison, Director, Administration Division
Seema Ajrawat, Fiscal Administrator
Susan Tavallai, Senior Budget Analyst

ACTION - 8

FY 2005 Carryover Budget Review - Fund 370, Park Authority Bond Construction

ISSUE:

Approval of the FY 2005 Carryover Budget Review submission for Fund 370, Park Authority Bond Construction.

RECOMMENDATION:

The Park Authority Director recommends approval of the submission of the FY 2005 Carryover Budget Review for Fund 370, Park Authority Bond Construction to the Department of Management and Budget. **(This item was reviewed by the Budget Committee on July 13, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005. The submission of the FY 2005 Carryover Review was due to the Department of Management and Budget on July 8, 2005. Due to the fact that financial reports were not available until July 13, 2005 this meeting is the earliest opportunity for Park Authority Board review.

BACKGROUND:

With regard to Fund 370, Park Authority Bond Construction, the Park Authority had a total of \$75,000,000 in authorized bond sales for parkland acquisition and development from the 1998 Park Bond Program. Bond sales to date from the 1998 Park Bond Program total \$75,000,000 with the last \$10,070,000 sold in the fall of 2004. The Park Authority had \$20,000,000 approved as part of the fall 2002 Bond Program. Bond sales to date total \$20,000,000 with the last \$3,850,000 sold in the fall of 2004. In addition, the Park Authority had \$65,000,000 approved as part of the fall 2004 Bond Program. As part of FY 2005 Third Quarter Review, the Park Authority had appropriated \$5,000,000 in Athletic Fields, \$1,600,000 in Infrastructure Renovations, \$3,000,000 in Trails and Stream Crossings, \$1,000,000 in Natural/Cultural Resources, \$5,000,000 in Community Parks/Courts, \$5,000,000 in Building Renovation/Expansion, and \$6,000,000 in Land Acquisition for a total of \$26,600,000 of the fall 2004 Bond Program. As part of FY 2005 Carryover, the Park Authority is requesting that \$3,593,000 in Athletic Fields, \$1,612,000 in Infrastructure Renovation, \$1,895,000 in Trails and Stream Crossings, \$2,830,000 in Natural/Cultural Resources, \$4,426,000 in Community Parks/Courts, \$12,834,000 in Building Renovation/Expansion, \$6,760,000 in Land Acquisition, and \$4,450,000 in

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Building New Construction for a total \$38,400,000 of the fall 2004 Bond Program be appropriated at Carryover. This will result in the full complement of \$65,000,000 from the fall 2004 Bond Program being appropriated.

Based on a beginning cash balance of \$21,037,730 from the most recent bond sales and a future bond sale of \$65,000,000 the Park Authority will have a total appropriation of \$86,037,730 to expend in the Capital Improvement program for parkland acquisition, development and renovation for Fund 370, Park Authority Bond Construction.

Remaining Balance	\$21,037,730
Scheduled Bond Sales	<u>\$65,000,000</u>
FY 2006 Total	\$86,037,730

FISCAL IMPACT:

The FY 2005 Carryover appropriation request for Fund 370, Park Authority Bond Construction is \$86,037,730.

ENCLOSED DOCUMENTS:

- Attachment 1: FY 2005 Carryover Fund Statement - Fund 370, Park Authority Bond Construction
- Attachment 2: FY 2005 Capital Construction Carryover Summary of Capital Projects - Fund 370, Park Authority Bond Construction
- Attachment 3: FY 2005 Carryover - Fund 370, Park Authority Bond Construction Fund Adjustments

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Lynn S. Tadlock, Director, Planning and Development Division
Thaddeus D. Zavora, Manager, Financial Planning Branch
Michael P. Baird, Management Analyst, Financial Planning Branch

ACTION – 9

FY 2005 Carryover Budget Review - Fund 371, Park Capital Improvement Fund

ISSUE:

Approval of the FY 2005 Carryover Budget Review for Fund 371, Park Capital Improvement Fund.

RECOMMENDATION:

The Park Authority Director recommends approval of the submission of the FY 2005 Carryover Budget Review for Fund 371, Park Capital Improvement Fund to the Department of Management and Budget. **(This item was reviewed by the Budget Committee on July 13, 2005 and approved for submission to the Park Authority Board.)**

TIMING:

Board action is requested on July 13, 2005. The submission of the FY 2005 Carryover Review was due to the Department of Management and Budget on July 8, 2005. Due to the fact that financial reports were not available until July 13, 2005 this meeting is the earliest opportunity for Park Authority Board review.

BACKGROUND:

With regard to Fund 371, Park Capital Improvement Fund, the Park Authority had a remaining balance at the conclusion of FY 2005 in the amount of \$9,865,315. The FY 2006 expenditures are recommended to increase by \$1,470,647 due to receipts of easement fees, donations, park proffers and contributions. The total FY 2006 Revised Budget appropriation request is \$11,335,692.

FISCAL IMPACT:

The FY 2005 Carryover appropriation request for Fund 371, Park Capital Improvement Fund is \$11,335,962.

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ENCLOSED DOCUMENTS:

Attachment 1: Fund Statement - Fund 371 Capital Improvement Fund

Attachment 2: FY 2005 Capital Construction Carryover , Summary of Capital
Projects – Fund 371 Park Capital Improvement Fund

Attachment 3: FY 2005 Carryover- Fund 371, Park Capital Improvement Fund
Adjustments

STAFF:

Michael A. Kane, Director

Timothy K. White, Deputy Director

Lynn S. Tadlock, Director, Planning and Development Division

Thaddeus D. Zavora, Manager, Financial Planning Branch

Michael P. Baird, Management Analyst, Financial Planning Branch

INFORMATION - 1

Natural Resource Management Plan Update and Implementation Plan

On January 14, 2004, the Park Authority Board approved the first ever agency-wide Natural Resource Management Plan. This plan will serve as our guide to meeting our responsibilities for preservation and management of natural resources on parkland. The plan identifies issues in seven topic areas including planning, vegetation, wildlife, water resources, air quality, human impact and education. Staff has since implemented the first year (FY 2005) of the plan and developed a plan for the second year (FY 2006).

This discussion will include:

- An overview of the Natural Resource Management Plan.
- Discussion of the implementation plan for the Natural Resource Management Plan including a report on accomplishments in FY2005 and plans for FY 2006.
- Staff will also discuss the implications for the Park Authority if no new funding is assigned for the implementation of the Natural Resource Management Plan.

Unless otherwise directed by the Board, the Director will proceed with the strategies presented in the FY 2006 implementation plan.

ENCLOSED DOCUMENTS:

Attachment 1: Natural Resource Management Plan Implementation Plan
Summary dated July 13, 2005

Attachment 2: Natural Resource Management Plan Status, FY 2005
Implementation Report, FY 2006 Implementation Plan dated July
13, 2005

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STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director
Charles Bittenbring, Director, Park Services Division
Brian Daly, Director, Park Operations Division
Cindy Messinger, Director, Resource Management Division
Miriam C. Morrison, Chief Financial Officer
Lynn S. Tadlock, Director, Planning and Development Division
Robert Brennan, Executive Director, Park Foundation
Nick Duray, Manager, Marketing and Research
John Finegan, Manager, Automation Services Branch
Judy Pedersen, Public Information Officer
Kirk Holley, Manager, Park Planning Branch
Seema Ajrawat, Fiscal Administrator, Financial Management Branch

INFORMATION - 2

McLean Youth Soccer – Satisfaction of Cures for Breach of Contract (Dranesville District)

On March 9, 2004, the Fairfax County Park Authority provided notification to McLean Youth Soccer (MYS) that MYS had violated the terms of the January 17, 2003, Memorandum of Agreement (Agreement) for Lewinsville Park Field 2 by soliciting and accepting donations in exchange for the use of Field 2 at Lewinsville Park. Specifically, Section 17 of the Agreement states, in part:

Neither MYS nor Marymount University may charge admission or entrance fees to any event conducted at the Field or charge fees for use of the Field.

In the March 9, 2004 letter, MYS was directed to provide four cures to address this breach of the Agreement:

1. Immediately cease and desist from all solicitation and acceptance of donations for the use of Field 2 at Lewinsville Park.
2. Refund all contributions received for the use of Field 2 at Lewinsville Park.
3. Submit to an audit by the Park Authority of all MYS financial records pertaining to financial donations for use of Field 2 at Lewinsville Park.
4. Adopt a formal resolution in public session of the MYS Board of Directors, stating that MYS will never charge fees for the use of Field 2 or accept donations specifically for the use of Field 2 at Lewinsville Park.

On April 30, 2004, the Fairfax County Park Authority notified MYS that it had accepted the actions taken by MYS in satisfying cures 1 and 2. In accepting cure 2, the Fairfax County Park Authority agreed to “the MYS alternative of applying the funds to mutually agreed upon improvements at Lewinsville Park, as long as those improvements are for the benefit of the general park users and surrounding community.”

Cure 4 was satisfied via actions taken by MYS at their Board meeting of May 26, 2004.

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To complete cure 3, the Fairfax County Park Authority enlisted the assistance of the Fairfax County Internal Audit Office. This office has recently completed its task and their findings are attached for your review (Attachment 1). The audit results have previously been provided to MYS.

McLean Youth Soccer was provided an opportunity to respond or provide further clarification to the Internal Audit Office findings (Attachment 2). Their response to the audit is also attached.

Unless otherwise directed, the Director will forward Attachment 3 to McLean Youth Soccer regarding the completion of the 4 cures requested to satisfy the breach of the agreement.

ENCLOSED DOCUMENTS:

- Attachment 1: Memorandum to Michael A. Kane, Director from Christopher J. Pietsch, Director, Internal Audit Office RE: Review of McLean Youth Soccer Lewinsville Park Field #2 dated June 22, 2005
- Attachment 2: Letter to Michael A. Kane, Director from Michael Riemer, Chairman, McLean Youth Soccer dated June 20, 2005
- Attachment 3: Draft Letter to Michael Reimer, McLean Youth Soccer from Michael A. Kane, Director dated July 14, 2005

STAFF:

Michael A. Kane, Director
Timothy K. White, Deputy Director